



## CAC AmeriCorps

*Position Description*

### Forestry Infrastructure Coordinator



**Partner:** US Forest Service

**Location of Service:** Tellico Ranger District of the Cherokee National Forest  
250 Ranger Station Road, Tellico Plains, TN, 37385

**Supervisor:** District Recreation Program Manager

#### **About CAC AmeriCorps:**

Established in 1994, CAC AmeriCorps is a national service program that combines elements of traditional conservation practice with community action that informs our work and places it in the broader context of the region. CAC AmeriCorps members serve to improve public lands, streams and greenways, educate the public, meet immediate human needs, eliminate barriers to employment, contribute to healthier lifestyles, and build volunteer capacity to enhance the ability of our partners to get things done. We are committed to human and environmental justice in our communities through enduring acts of service.

#### **Position Summary:**

The CAC AmeriCorps member serving with the US Forest Service will be involved in vital trail inventory and assessment projects on the Tellico district, and data verification and cleanup processes for the entire National Forest. During field season, the member will be expected to conduct field surveys using GPS tools, including handheld GPS units and tablets, to establish trail centerline information and record rapid condition assessments of trails across the Tellico Ranger District. In the off-season, the member will be expected to process data collected in the field for the Tellico Ranger District, and clean up inconsistent data in the forest-wide trails database. The member will also be expected to update forest-wide trails data to include management-level information about allowed and prohibited uses on trails across the forest. In the spring, the member will be expected to complete any inventory and assessments that may have remained from the fall field season and correct any inventories that need to be corrected. They will also work with the district program manager to plan projects for the field season. In the early summer, the member will have the opportunity to lead a trail crew and work to correct issues found during the fall rapid condition assessments.

This opportunity will provide the member with an opportunity to become very familiar with Forest Service trail management and trail information. The data gathered and corrected by this member will be leveraged many times over, whether through forest project planning and public outreach or interactive web maps and third-party websites and mobile apps. They will likely have the opportunity to see trail work through from discovery and inventory, to planning, and finally to on-the-ground work, gaining experience and knowledge in trail inventory, trail system planning, database and GIS operations, mapping, project planning, and leading a crew.

## Attachment E

### **Minimum Qualifications:**

#### Education

- Associates Degree in Forestry, Biology, Botany, Environmental Science or Related Field.

#### Position Requirements:

- Ability to navigate uneven terrain and work in challenging weather conditions.

### **Member Benefits Include:**

- A modest living allowance of \$14,000, or, \$595.74 bi-weekly (pre-tax), paid over 47 weeks.
- Education Award of \$6,195 that can be applied to student loans and/or future education expenses.
- A Health insurance subsidy is available for members covered through healthcare.gov
- Worker's Compensation
- Child Care Reimbursement
- May be eligible for Supplemental Nutrition Assistance Program (SNAP). In-house SNAP benefits specialist available to provide assistance in determining eligibility.
- May be eligible for utility bill assistance. In house specialists available to provide assistance with determining eligibility.
- Staff assistance with identifying housing. Housing, inclusive of utilities, is generally between \$300-\$450 in a share house/apartment scenario.
- Professional development and networking opportunities.
- Optional opportunity to enroll concurrently in Carson Newman MBA in Nonprofit Leadership

**Equity and Inclusion:**

The Knoxville-Knox County Community Action Committee (CAC) is an Equal Opportunity Employer and will take action to ensure that employees are treated equally without regard to race, color, national origin, sex, age, handicap, cultural or religious convictions. CAC AmeriCorps provides reasonable accommodations to applicants and employees. Applicants with disabilities may request reasonable accommodation at any point in the employment process.



SIGNATURE:

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DATE:

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