Position Description

Food 4 All Coordinator VISTA

Dates of Service: August 3rd, 2020 – August 2nd, 2021
Partner: UT Culinary Institute
Location of Service: 2712 Neyland Drive, Knoxville, TN 37916
Supervisor: Hollie Raynor, Interim Assistant Dean of Research

About CAC AmeriCorps:
Established in 1994, CAC AmeriCorps is a national service program that combines elements of traditional conservation practice with community action that informs our work and places it in the broader context of the region. CAC AmeriCorps members serve to improve public lands, streams and greenways, educate the public, meet immediate human needs, eliminate barriers to employment, contribute to healthier lifestyles, and build volunteer capacity to enhance the ability of our partners to get things done. We are committed to human and environmental justice in our communities through enduring acts of service.

About UT Culinary Institute:
The Culinary Institute is part of the Department of Retail, Hospitality, and Tourism Management at the University of Tennessee. The overall mission of the Culinary Institute is to provide applied and skills-based culinary arts classes to the community from culinary specialists. Our current focus is on the following: identifying ways culinary training can address food insecurity; providing experiential learning and culinary best practices in a variety of instructional settings; and, providing exceptional catering options to the UT and East TN community.

Position Summary:
The Food 4 All Coordinator VISTA will be responsible for supporting the development and rollout of the various goals of the Food 4 All program. This includes researching and developing curriculum around cooking with rescued food, identifying ways to divert food waste from and around the UT campus towards this program, and helping design and implement the cooking program and related cookbook for distribution around the campus and community. Finally, this position will build capacity to produce and distribute pre-packaged healthy meal kits made from rescued food around campus to reduce food insecurity.

This position will provide the member with an opportunity to develop and execute procedures for public outreach and communication, increase aptitude in strategic planning and steps for implementation, and gain experience developing and deploying curriculum and other programs.

www.cacamericorps.org
Minimum Qualifications:
Passion for sustainability and conservation of natural resources
Effective communication and writing skills
Proficient at volunteer coordination
Proficiency with Microsoft Office
Ability to work with diverse population
Bachelor’s degree preferred

Member Benefits Include:
- A modest living allowance of $12,490.30, or $479.08 bi-weekly (pre-tax), paid over 52 weeks
- Choice of an Education Award of $6,195, that can be applied to student loans and/or future education expenses, or an End-of-Service Cash Stipend of $1,800
- A one-year End-of-Service Non-Competitive Eligibility for employment in the federal government.
- Healthcare benefits
- Child Care Reimbursement
- May be eligible for Supplemental Nutrition Assistance Program (SNAP). In-house SNAP benefits specialist available to provide assistance in determining eligibility
- May be eligible for utility bill assistance. In house specialists are available to provide assistance with determining eligibility
- Staff assistance with identifying housing. Housing, inclusive of utilities, is generally between $300-$450 in a shared house/apartment scenario
- Professional development and networking opportunities
- Click HERE to see full list of AmeriCorps VISTA benefits
- Through partnership with Carson-Newman University, members are eligible for a 20% discount on tuition for Carson-Newman’s online Masters in Business Administration – Non-Profit Management degree. With discount, two years of service and 2 Education awards cover the tuition for the MBA.

Equity and Inclusion:
The Knoxville-Knox County Community Action Committee (CAC) is an Equal Opportunity Employer and will take action to ensure that employees are treated equally without regard to race, color, national origin, sex, age, handicap, cultural or religious convictions. CAC AmeriCorps provides reasonable accommodations to applicants and employees. Applicants with disabilities may request reasonable accommodation at any point in the employment process.