

CAC AmeriCorps Advisory Committee

2020-02-18

Location: L.T. Ross Building – Multipurpose Room

3:00 - 4:30 pm

In Attendance: Advisory Committee Members - Sheila Lindsey Jim Gray, Erin Rosolina, and Julie Elfin.
CAC AmeriCorps Staff and Members - Christine Doka, Gordon Harless, and Mark Carper

Meeting Start: 3:00 Meeting Adjournment: 4:31

- 1) Approval of minutes for October 7, 2019
- 2) CAC AmeriCorps has offered and received acceptance from Lauren Bird to join the staff as Program Coordinator
- 3) Environmental State/National Update (Christine Doka)
 - a. The program is in continuation of the grant cycle
 - b. Placement of members was nearly 100%, the exception being the US Forest Service
 - c. Performance:
 - i. Goals for acres and miles treated have been reached
 - ii. Goal numbers for disaster preparedness is on track to being achieved
 - iii. Behind on intervention numbers for environmental education because of unexpected permitting requirements in the GSMNP, but that has mostly been resolved and there will be a concerted push to attain those results number through the use of a proxy
- 4) VISTA Update (Christine Doka and Gordon Harless)
 - a. Continuation of grant supplement
 - i. Response to RFP for partners was good
 - ii. 24 slots plus a VISTA Leader were awarded from the state
 - iii. New partner organizations include:
 1. ASAP of Anderson County
 2. Beardsley Farm
 3. Big Brothers Big Sisters
 4. Community Building Institute
 5. Dream Bikes
 6. Kickstand
 7. Lakeway CASA
 8. UT Culinary Institute
 - b. Recruitment is underway
 - c. Performance is generally on track
 - i. Includes Education, Economic Opportunity, Healthy Futures (food security and access to care), and Volunteers Recruited and Managed
 - d. Wesley House, a new organizational partner, welcomed its new VISTA, Mia Roark
 - e. There has been a structural change:
 - i. Continuing sites had to provide a continuation justification
 - ii. There will be two start dates, one in August and the other in January
 - iii. There will be more sub-site trainings
 - iv. New partners had to submit ...
 1. A project sustainability plan
 2. One VISTA Assignment Descriptions (VAD) for each year of the three-year
- 5) Community Health Corps State/National Update (Mark Carper)
 - a. The final draft of the grant application was submitted, and word of funding will come by mid-May

- b. The proposed Community Health Corps (CHC) will be composed of 12 members dispersed among ten partner organizations
 - c. The two foci of the CHC are substance misuse and food security
- 6) Independent Service Project
- a. Review of revised application
 - i. Suggested changes include a topical division that separates a description of the organization and what they do and what they need from CAC AmeriCorps members
 - b. Two applications submitted for review
 - i. SFS Nutritional Reads "From Food Pantry to Table"
 - 1. Requested that I seek clarification on project schedule, AmeriCorps roles, and the time commitment and then share that information via email with Committee Members
 - ii. Vestal Non-Native Plant Removal and Clean up
 - 1. Requested that I ask Eric to pitch the project at our new Corps meeting on February 28
 - 2. Meet with him beforehand to clarify project schedule, AmeriCorps roles, and the time commitment
 - c. Review of previous ISP application, "Save Our Daughters", by Sols Write House
 - i. Everyone thought it a worthwhile project and encouraged reaching again to her to see about continuation
 - d. Suggested that the Application be revised to better extract these details up front
- 7) CAC AmeriCorps Advisory Committee Bylaws
- a. Revised version reviewed and suggestions for addressing composition, member selection, and member roles
- 8) Strategies for recruiting for diversity
- a. Suggested to do a press release:
 - i. News Sentinel
 - ii. Shoppers News
 - iii. Media and leadership (?)
 - iv. AYNP
 - v. New to Knox
 - b. Develop a marketing persona
- 9) Member Housing
- a. Julie has a landlord with multiple properties, and she will seek permission about sharing his information
 - b. Chat with Clayton Homes about developing a site