



CAC AmeriCorps

Position Description

AmeriCorps Member



Dates of Service: August 2nd, 2021 – June 24th, 2022

Partner: Knoxville Regional Transportation Planning Organization

Location of Service: 400 Main St SW,
Knoxville, TN 37902

Supervisor: Ellen Zavisca

About CAC AmeriCorps:

Established in 1994, CAC AmeriCorps is a proud AmeriCorps subgrantee that combines elements of traditional conservation practice with community action that informs our service and places it in the broader context of East Tennessee. Our AmeriCorps members improve public lands, educate the public, address pressing human needs, and build volunteer capacity to enhance the ability of our partners to get things done. We are committed to human and environmental justice in the region we call home through enduring acts of service.

Position Summary:

The Knoxville Regional Transportation Planning Organization, housed within the Knoxville-Knox County Metropolitan Planning Commission, provides comprehensive, multimodal transportation planning in Knox County and the urbanized areas of Anderson, Blount, Loudon, Roane, and Sevier counties. The TPO works closely with many community partners on transportation issues, including Knoxville Area Transit, the Knox County Health Department, the Great Smoky Mountains Regional Greenway Council, and Bike Walk Knoxville. TPO programs include Smart Trips, which provides resources and rewards to encourage people to use alternatives to driving alone, and I Bike KNX which aims to increase the safety and convenience of bicycling.

The member serving at this site will manage the I Bike KNX Ambassador program, create curriculum and educate the public on pedestrian and bicycle safety, develop and implement STEM based outreach that relates to community transportation, conduct regional bicycle and pedestrian counts, manage volunteers, and generally assist with outreach and community engagement.

Minimum Qualifications:

Education

Minimum CAC AmeriCorps Qualifications:

- All CAC AmeriCorps positions require, at minimum, that our members be at least 18 years old at the start of service, and have completed high school or received a GED.

Site Preference:

- Associates Degree

Position Expectations & Requirements

Minimum CAC AmeriCorps Expectations

- CAC AmeriCorps environmental positions require attendance of an orientation at the start of service, monthly corps meetings, service days, and other all-corps activities.
- CAC AmeriCorps environmental positions require that you serve a full-time schedule.
- CAC AmeriCorps environmental positions require that members wear AmeriCorps branded uniform gear and safety equipment during service.
- CAC AmeriCorps environmental positions require that members be able to get to and from their service site reliably, and in a timely manner.
- CAC AmeriCorps environmental positions require that members be able to serve effectively both independently and within the context of a team.
- CAC AmeriCorps environmental positions require that all members be able to be able to take direction and perform their service with relative independence with site supervision provided on a weekly basis in either a one-on-one or group setting and intermittent contact from the CAC AmeriCorps office.

Site Preferences:

- Able to work independently or with a team to follow instructions and complete assigned tasks
- Able to take initiative
- Strong organizational skills
- Comfort with public speaking

Member Benefits Include:

- A modest living allowance of \$14,000, or, \$595.74 bi-weekly (pre-tax), paid over 47 weeks.
- Education Award of \$6,345 that can be applied to student loans and/or future education expenses.
- A Health insurance subsidy is available for members covered through healthcare.gov
- Worker's Compensation
- Child Care Reimbursement
- May be eligible for Supplemental Nutrition Assistance Program (SNAP). In-house SNAP

benefits specialist available to provide assistance in determining eligibility.

- May be eligible for utility bill assistance. In house specialists available to provide assistance with determining eligibility.
- Staff assistance with identifying housing. Housing, inclusive of utilities, is generally between \$400-\$500 in a shared housing scenario, which is what is highly recommended.
- Professional development and networking opportunities.
- Optional opportunity to enroll concurrently in Carson Newman MBA in Nonprofit Leadership

Equity and Inclusion: The Knoxville-Knox County Community Action Committee (CAC) is an Equal Opportunity Employer and will take action to ensure that members and employees are treated equally without regard to race, color, national origin, sex, gender, romantic/sexual orientation, age, handicap, cultural or religious convictions. CAC AmeriCorps provides reasonable accommodations to applicants and employees. Applicants with disabilities may request reasonable accommodation at any point in the recruitment / employment process.

