



CAC AmeriCorps

Position Description

AmeriCorps Member



Dates of Service: August 2nd, 2021 – June 24th, 2022

Partner: Tennessee RiverLine Partnership

Location of Service: University of Tennessee Knoxville
1715 Volunteer Blvd, Knoxville, TN, 37916

Supervisor: Lizzy Gardner, Program Manager, Tennessee RiverLine

About CAC AmeriCorps:

Established in 1994, CAC AmeriCorps is a proud AmeriCorps subgrantee that combines elements of traditional conservation practice with community action that informs our service and places it in the broader context of East Tennessee. Our AmeriCorps members improve public lands, educate the public, address pressing human needs, and build volunteer capacity to enhance the ability of our partners to get things done. We are committed to human and environmental justice in the region we call home through enduring acts of service.

Position Summary:

The CAC AmeriCorps member serving with the Tennessee RiverLine will be directly involved in the coordination, support and facilitation of the Tennessee RiverTowns Program and various community engagement and event opportunities. During the spring, summer and fall, the member will assist the Program Manager in coordination and attendance of community programs and events, including but not limited to paddle and environmental stewardship events. During programming season, the member will be expected to prepare equipment and materials necessary for event attendance. The member will assist the Program Manager with maintenance and organization of required reporting documents and assessments of events, and the member will be responsible for the analysis and reporting of event and programming assessments. The member will be involved in the development of, and work with Tennessee RiverLine staff to create new community outreach and event opportunities to further develop the vision of the Tennessee RiverLine.

This opportunity will provide the member with the ability to gain experience with event and program planning related to outdoor recreation, water experiences and environmental stewardship. Members will understand how to assess and evaluate events and programs in order to provide guidance to community participants to improve programming in the future. The member will have opportunities to develop unique and innovative events for future programmatic implementation. The member will develop holistic

skills necessary in the creative development, planning, logistical execution and facilitation of outdoor recreational and stewardship events.

Minimum Qualifications:

Education

Minimum CAC AmeriCorps Qualifications:

- All CAC AmeriCorps positions require, at minimum, that our members be at least 18 years old at the start of service, and have completed high school or received a GED.

Position Expectations & Requirements

Minimum CAC AmeriCorps Expectations

- CAC AmeriCorps environmental positions require attendance of an orientation at the start of service, monthly corps meetings, service days, and other all-corps activities.
- CAC AmeriCorps environmental positions require that you serve a full-time schedule.
- CAC AmeriCorps environmental positions require that members wear AmeriCorps branded uniform gear and safety equipment during service.
- CAC AmeriCorps environmental positions require that members be able to get to and from their service site reliably, and in a timely manner.
- CAC AmeriCorps environmental positions require that members be able to serve effectively both independently and within the context of a team.
- CAC AmeriCorps environmental positions require that all members be able to be able to take direction and perform their service with relative independence with site supervision provided on a weekly basis in either a one-on-one or group setting and intermittent contact from the CAC AmeriCorps office.

Site Preferences:

- Ability to participate in paddle and water related events, work in potentially challenging weather conditions, navigate uneven terrain and lift equipment up to 60 lbs.
- Have the ability to drive a van with kayak boat trailer attached

Member Benefits Include:

- A modest living allowance of \$14,000, or, \$595.74 bi-weekly (pre-tax), paid over 47 weeks.
- Education Award of \$6,345 that can be applied to student loans and/or future education expenses.
- A Health insurance subsidy is available for members covered through healthcare.gov
- Worker's Compensation
- Child Care Reimbursement
- May be eligible for Supplemental Nutrition Assistance Program (SNAP). In-house SNAP benefits specialist available to provide assistance in determining eligibility.
- May be eligible for utility bill assistance. In house specialists available to provide assistance

with determining eligibility.

- Staff assistance with identifying housing. Housing, inclusive of utilities, is generally between \$400-\$500 in a shared housing scenario, which is what is highly recommended.
- Professional development and networking opportunities.
- Optional opportunity to enroll concurrently in Carson Newman MBA in Nonprofit Leadership

Equity and Inclusion: The Knoxville-Knox County Community Action Committee (CAC) is an Equal Opportunity Employer and will take action to ensure that members and employees are treated equally without regard to race, color, national origin, sex, gender, romantic/sexual orientation, age, handicap, cultural or religious convictions. CAC AmeriCorps provides reasonable accommodations to applicants and employees. Applicants with disabilities may request reasonable accommodation at any point in the recruitment / employment process.

