



CAC AmeriCorps

Position Description



AmeriCorps

VISTA Summer Associate

Dates of Service: May 24th, 2021 – July 30, 2021

Partner: CAC Nutrition Services

Location of Service: 2247 Western Avenue

Supervisor: Judith Pelot, Director

****All Summer Associate Positions are contingent on approval of funding.**

About CAC AmeriCorps:

Established in 1994, CAC AmeriCorps is a national service program that combines elements of traditional conservation practice with community action that informs our work and places it in the broader context of the region. CAC AmeriCorps members serve to improve public lands, streams and greenways, educate the public, meet immediate human needs, eliminate barriers to employment, contribute to healthier lifestyles, and build volunteer capacity to enhance the ability of our partners to get things done. We are committed to human and environmental justice in our communities through enduring acts of service.

About CAC Nutrition Services: Children who depend on reduced rate and free school lunch programs are often at-risk of hunger during the Summer months when there is little or no access to food. Households receiving assistance from food and nutrition programs do not see an increase in money for food during the Summer, so the financial need increases, placing children at higher risk of hunger.

The CAC Summer Food Service Program provides over 3,000 meals to hungry children per day and operates 95 food and nutrition programs at 82 sites in Knoxville and Knox County.

Position Summary:

The VISTA Summer Associates serving with CAC Nutrition Services will increase access to the existing Summer Food Service Program by maximizing usage of the qualified nutrition sites. In partnership with the City of Knoxville Park and Recreation Department and other organizations tools will be developed to maximize usage. Associates will assess locations and make recommendations to ensure summer food access is available to all students in Knox County. Daily food distribution and required documents will be a major role of this position and afternoon work for process improvement will be necessary utilizing computerized tools. Associate will recruit qualified students, survey families, and create the necessary materials to advertise and evaluate the program for future planning.

Minimum Qualifications: High School Diploma. Valid State Driver's license with at least one year of driving experience. Delivery, customer service, clerical or foodservice experience. Must be able to lift 50 lbs. with assistance. Basic to intermediate GPS and computer skills.

Member Benefits Include:

- A modest living allowance of \$2,569, or, \$513.94 bi-weekly (pre-tax), paid over 10 weeks.
- Education Award of \$1,216.85 that can be applied to student loans and/or future education expenses.
- May be eligible for Supplemental Nutrition Assistance Program (SNAP). In-house SNAP benefits specialist available to provide assistance in determining eligibility.
- May be eligible for utility bill assistance. In house specialists available to provide assistance with determining eligibility.
- Professional development and networking opportunities.
- 20% discount in tuition for Carson Newman's online MBA in Nonprofit Leadership program.

Equity and Inclusion:

The Knoxville-Knox County Community Action Committee (CAC) is an Equal Opportunity Employer and will take action to ensure that employees are treated equally without regard to race, color, national origin, sex, age, handicap, cultural or religious convictions. CAC AmeriCorps provides reasonable accommodations to applicants and employees. Applicants with disabilities may request reasonable accommodation at any point in the employment process.