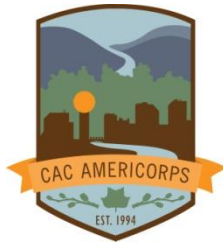


Member Signature adopts the position description as part of the MSA.



CAC AmeriCorps

Position Description

AmeriCorps Member



Dates of Service: August 16, 2021 – December 3, 2021 (~20 hours/week)

January 10, 2022 – April 30, 2022 (~20 hours/week)

Partner: Boys & Girls Club of the Smoky Mountains

Location of Service: 209 McMahan Ave, Sevierville, TN 37862
212 N Pitner Rd, Seymour, TN 37865

Supervisor: Karen Robinette, Director Of Resource Development & Marketing

About CAC AmeriCorps Community Action Fellows:

The Community Action Fellows (CAF) program assists with pandemic recovery efforts by tackling learning loss in education, food insecurity, and the broader effects of COVID-19 in East Tennessee. Unlike our more typical, full-time AmeriCorps assignments, CAF members will serve 300-hour terms to be fulfilled within 16 weeks (at approximately 20 hours/week) or 32 weeks (at approximately 10 hours/week). CAF members may serve up to 600 hours per year and up to eleven terms for education award eligibility.

Established in 1994, CAC AmeriCorps is a proud AmeriCorps subgrantee that combines elements of traditional conservation practice with community action that informs our service and places it in the broader context of East Tennessee. Our AmeriCorps members improve public lands, educate the public, address pressing human needs, and build volunteer capacity to enhance the ability of our partners to get things done. We are committed to human and environmental justice in the region we call home through enduring acts of service.

Organization Overview:

The mission of the Boys & Girls Club of the Smoky Mountains ([BGCSM](#)) is to inspire and enable all young people, especially those who need us most, to realize their full potential of becoming productive, caring, and responsible citizens. For over 30 years BGCSM has been serving youth in Sevier county by providing them with a safe place to learn and grow. BGCSM currently operates five Club sites in Sevier County located in Gatlinburg, Kodak, Pigeon Forge, Sevierville and Seymour. All five Club sites serve youth ages 6-18 and includes a teen center at each site. They server every school in Sevier County and provides daily meals to Club members. As an organization we operate based on the Sevier County School system. All Club sites are open Monday-Friday after school until 7:00 pm or during the summer/out of school days from 7:00 am-6:00 pm. Clubs are not open during the weekend.

Position Description:

AmeriCorps Fellows will assist with our educational programming focused on grades K-3. This will include but will not be limited to assisting with Power Hour (Making Minutes Count helps Club members ages 6-18 achieve academic success by providing homework help, tutoring and high-yield learning activities and encouraging members to become self-directed learners), Study Island (online platform that helps students grades K-12 master state-specific, grade-level academic standards in a fun and engaging manner) and other educational focused activities for grades K-3rd. They will also assist with meal times. This includes serving pre-packaged meals and snacks to Club members at designated times. Available positions are for four, 16-week terms, two in the Fall and two in the Spring. Placements will be at our Seymore and Sevierville locations.

Minimum Qualifications:

Education

Minimum CAC AmeriCorps Qualifications:

- All CAC AmeriCorps positions require, at minimum, that our members be at least 18 years old at the start of service; have completed high school or received a GED; and be a U.S. citizen, national, or lawful permanent resident.

Position Expectations & Requirements:

Minimum CAC AmeriCorps Expectations

- CAC AmeriCorps Community Action Fellows are required to attend an orientation at the start of service.
- CAC AmeriCorps Community Action Fellows are required to serve a part-time schedule in accordance with their specific service term assignment, which is approximately 20 hours/week for 16 weeks or approximately 10 hours/per week for 32 weeks.
- CAC AmeriCorps Community Action Fellows are required to wear AmeriCorps branded uniform gear and appropriate safety equipment during service.
- CAC AmeriCorps Community Action Fellows are required to make their way to and from their service site reliably, and in a timely manner.
- CAC AmeriCorps Community Action Fellows are required to serve effectively both independently and within the context of a team.
- CAC AmeriCorps Community Action Fellows should be capable of taking direction and performing their service with relative independence, with site supervision provided on a weekly basis in either a one-on-one or group setting and intermittent contact from the CAC AmeriCorps office.

Site Preferences:

- Passion for youth-development
- Flexibility
- Initiative
- Team Player
- Basic Computer Skills
- Maintain and organize documentation for programs
- Applicant must pass a background check, fingerprint screening, and drug test in accordance with state law

Member Benefits Include:

- A modest living allowance of \$3,300 distributed bi-weekly at \$412.50 (pre-tax), paid over 16 weeks or \$206.25 (pre-tax) over 32 weeks.

- Education Award of \$1,342 that can be applied to student loans and/or future education expenses.
- Worker's Compensation
- May be eligible for Supplemental Nutrition Assistance Program (SNAP). In-house SNAP benefits specialist available to aid in determining eligibility.
- May be eligible for utility bill assistance. In house specialists available to assist with determining eligibility.
- Professional development and networking opportunities.
- Optional opportunity to enroll concurrently in Carson Newman MBA in Nonprofit Leadership

Equity and Inclusion: The Knoxville-Knox County Community Action Committee (CAC) is an Equal Opportunity Employer and will take action to ensure that members and employees are treated equally without regard to race, color, national origin, sex, gender, romantic/sexual orientation, age, handicap, cultural or religious convictions. CAC AmeriCorps provides reasonable accommodations to applicants and employees. Applicants with disabilities may request reasonable accommodation at any point in the recruitment / employment process.



AmeriCorps

