

Member Signature \_\_\_\_\_ Date \_\_\_\_\_

Member Signature adopts the position description as part of the MSA.



## CAC AmeriCorps

*Position Description*

**Alliance House Community Healthcare  
Coordinator**



**Partner:** Community Television of Knoxville

**Location of Service:** 800 S. Gay St. Suite P-336

Knoxville, TN 37929

**Supervisor:** Jason Oakes, Director of Operations

### **About CAC AmeriCorps:**

Established in 1994, CAC AmeriCorps is a national service program that combines elements of traditional conservation practice with community action that informs our work and places it in the broader context of the region. CAC AmeriCorps members serve to improve public lands, streams and greenways, educate the public, meet immediate human needs, eliminate barriers to employment, contribute to healthier lifestyles, and build volunteer capacity to enhance the ability of our partners to get things done. We are committed to human and environmental justice in our communities through enduring acts of service.

### **Position Summary:**

Community Television of Knoxville (CTV) is an independent 501c3 serving the community of Knoxville and Knox County since 1975.

Focusing on Public, Government, and Educational programming (PEG), CTV airs content not available anywhere else. This PEG access model provides equal access to everyone in the community (P) to produce programming of interest to them. CTV hosts a second channel that is dedicated to Knox County Schools (E) and they provide content that is directly related to education in addition to the cablecasting of School Board meetings. CTV provides gavel to gavel coverage of many local government meetings (G).

With the onset of social media platforms and access to personal recording devices, the public demand for CTV has declined. In addition to the public losing interest in making personal use of our channel, Knox County Schools seems to be exploring alternative ways to air their meetings and may be giving their channel back to us for full control. Fortunately we remain an important government resource.

The AmeriCorps VISTA member serving here will be engaged in helping CTV become more relevant and integrated into the community again. We are looking to shift our vision to local arts and at-risk youth. We hope to create replicable models that will engage artists and youth - giving them real life

skills with professional video equipment that will empower them to share their important beliefs, values, and dreams with our community. We hope that this empowerment will follow them through life and allow them to pursue other goals as a result of the skills they acquire at CTV.

The Americorps Vista member would nurture relationships with a variety of local communities, youth groups, organizations, and other relevant potential participants to encourage active production that will train them to document, interview, and create general programming to air on our channel. These productions would focus on projects in our community that are having a positive impact on nurturing restoration in impoverished communities.

### **Minimum Qualifications:**

Education:

- High School Diploma

Position Requirements:

- Ability to work under pressure and be flexible
- Outstanding written and oral communication skills
- Organizational skills
- Ability to facilitate collaboration
- Passion for social justice

### **Member Benefits Include:**

- As of August 15<sup>th</sup>, 2021, the Knox County living allowance rate is set at \$41.10 per day, or \$15,001.50 over the course of the service year (\$575.40 bi-weekly pre-tax).
- Education Award of \$6,345 that can be applied to student loans and/or future education expenses.
- Health insurance premium subsidy paid by program for members who are covered by a Bronze, Silver, or Gold plan in the health insurance marketplace (healthcare.gov) and are not already covered by a parent, spouse, Medicaid, Medicare, or Military healthcare benefits.
- Health insurance allowance plan that reimburses for out-of-pocket expenses for those already covered by a health insurance plan.
- Access to TeleDoc, a virtual healthcare resource.
- Relocation (50+ miles) and Close-of-Service travel allowance of up to \$1,000
- Settling-In Allowance of up to \$750 (must be requested).
- Non-Competitive Eligibility status for federal hiring up to 1 year after completion of your term.
- Worker's Compensation
- Child Care Reimbursement

- May be eligible for Supplemental Nutrition Assistance Program (SNAP). In-house SNAP benefits specialist available to provide assistance in determining eligibility.
- May be eligible for utility bill assistance. In house specialists available to provide assistance with determining eligibility.
- Staff assistance with identifying housing.
- Professional development and networking opportunities.
- 20% discount in tuition for Carson Newman's online MBA in Nonprofit Leadership program.

**Equity and Inclusion:**

The Knoxville-Knox County Community Action Committee (CAC) is an Equal Opportunity Employer and will take action to ensure that employees are treated equally without regard to race, color, national origin, sex, age, handicap, cultural or religious convictions. CAC AmeriCorps provides reasonable accommodations to applicants and employees. Applicants with disabilities may request reasonable accommodation at any point in the employment process.